

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, NOVEMBER 13, 2018, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll, all members being present except David and Roberts.

District 1	Richard C. Jones	District 2	Mike Kelly
District 3	Greg David	District 4	Augie Tietz
District 5 ...	James B. Braughler	District 6	Dan Herbst
District 7	Dwayne C. Morris	District 8	Michael Wineke
District 9	Amy Rinard	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Peter A. Hartz
District 13	Ed Morse	District 14	Kirk Lund
District 15	Steven J. Nass	District 16	Laura Payne
District 17	Russell Kutz	District 18	Brandon White
District 19	Jim Schroeder	District 20	Jim Mode
District 21	John C. Kannard	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Roger Lindl
District 25	Matthew Foelker	District 26	Gregg Patrick
District 27	Conor Nelan	District 28	Dick Schultz
District 29	Mary K. Roberts	District 30	Walt Christensen

David present.

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Nass requested to move the Planning and Zoning Committee Report (Item 14c on the agenda) before Ordinance – Amend Zoning Ordinance (Item 14a). Schroeder requested to move the resolution establishing non-countywide levies for health and library services (Item 9c) before Resolution – Establishing countywide levy and fees (Item 9b). There being no objection, the Board proceeded with the agenda as printed.

Rinard, Chair of the Executive Committee, moved that the minutes of the October 9, 2018, meeting be approved as presented. Seconded and passed.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
November 1, 2018**

Available Cash on Hand			
October 1, 2018	\$	(159,597.61)	
October Receipts		<u>5,443,296.97</u>	
Total Cash	\$		5,283,699.36
Disbursements			
General – October 2018	\$	3,839,553.30	
Payroll – October 2018		<u>1,434,587.17</u>	
Total Disbursements			<u>5,274,140.47</u>
Total Available Cash	\$		9,558.89

Cash on Hand (in banks)		
November 1, 2018	\$	495,333.50
Less Outstanding Checks		<u>485,774.61</u>
Total Available Cash	\$	9,558.89

Local Government Investment Pool - General	\$	8,118,864.57
DANA Investments		28,675,107.32
Local Government Investment Pool - Clerk of Courts		26,722.75
Local Government Investment Pool - Farmland Preservation		174,529.66
Local Government Investment Pool - Parks/Liddle		83,904.76
Local Government Investment Pool - Highway Bond		<u>1,921,095.47</u>
	\$	39,000,224.53

2018 Interest – Super N.O.W. Account	\$	1,129.21
2018 Interest – L.G.I.P. – General Funds		219,958.51
2018 Interest – DANA Investments		568,508.82
2018 Interest – L.G.I.P. – Parks/Carol Liddle Fund		1,243.51
2018 Interest – L.G.I.P. – Farmland Preservation		2,586.60
2018 Interest – L.G.I.P. – Clerk of Courts		396.07
2018 Interest – L.G.I.P. – Highway Bond		<u>28,471.44</u>
Total 2018 Interest	\$	822,294.16

JOHN E. JENSEN, JEFFERSON CO. TREASURER

Frank presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on November 15, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

Schroeder acknowledged those Supervisors who are veterans: Tietz, Herbst, White, Mode and Schultz.

Public Comment (agenda items). None.

Jones, Chair of the Finance Committee, moved to adopt the non-countywide levy budget, the countywide levy budget and the functional totals as stated in the 2019 Recommended Budget. Seconded.

The following budget amendments were introduced:

Reese introduced and moved for adoption of Budget Amendment #1, proposed by Zastrow and Reese, to provide for 32 hour fully benefited Deputy County Clerk through the end of April instead of 20 hour position with ½ health insurance (shared). The amendment would increase marriage license fees from \$90 to \$110, charge ½ of the cost of modems to municipalities and produce a savings by including installation

of new modern software with annual maintenance. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Kannard introduced and moved for adoption of Budget Amendment #2, proposed by Kannard, to postpone the County Road CI project to 2020, apply those funds to County Road E commencing at Village Line Road (Sullivan) and continue South to County Road CI (or as far as the funds currently budgeted for County Road CI allow). The budget amendment was to include the five-year plan attached to the amendment. Kannard introduced a power point presentation. Seconded and failed: Ayes 3 (David, Zastrow, Kannard); Noes 26 (Jones, Kelly, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Absent 1 (Roberts).

Morris introduced and moved for adoption of Budget Amendment #3, proposed by Morris, to continue with a part-time (10 hours per week) jail kitchen cook. Funding of position would be through \$10,276 of Jail Assessment funds to pay inmate medical and dental expenses, thereby freeing up levy in the Jail Org for the part-time Jail Cook position. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Complete Budget Amendments are on file with the County Clerk to reflect accounting specifics.

Jones moved to divide the question of the countywide and non-countywide levy budgets. Seconded and passed.

Jones introduced Resolution No. 2018-56.

WHEREAS, the proposed 2019 County Budget was submitted to the Board by the County Administrator on October 9, 2018, and

WHEREAS, the proposed 2019 County Budget was the subject of a public hearing on October 23, 2018, and

WHEREAS, the Board has considered all amendments, and

WHEREAS, the non-countywide budget for 2019 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished, and

WHEREAS, this resolution establishes the levy amount to be imposed on all property in Jefferson County for services provided by the health department and public libraries in Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department \$ 863,411

Library Services \$ 1,151,101

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: The 2019 Health Department mill rate is \$.1442 and the Library Services mill rate is \$.3346 per \$1,000 of equalized value. In 2018, the Health Department mill rate was \$.1464 and the Library Services mill rate was \$.3414, resulting in a decrease of \$.0022 and \$.0068 in the 2019 Health Department and Library Services mill rates, respectively.

Jones moved for the adoption of Resolution No. 2018-56. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Harz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Jones introduced Resolution No. 2018-57.

WHEREAS, the proposed 2019 County Budget was submitted to the Board by the County Administrator on October 9, 2018, and

WHEREAS, the proposed 2019 County Budget was the subject of a public hearing on October 23, 2018, and

WHEREAS, the Board has considered all amendments, and

WHEREAS, the countywide budget for 2019 containing total department appropriations and levies is apportioned to all property in Jefferson County for general operations, and

WHEREAS, this resolution establishes the levy amount to be imposed on all property in Jefferson County for general operations.

NOW, THEREFORE, BE IT RESOLVED that the authorized positions, the total appropriation for each governmental function as shown below, the Fund Balance application and assignments in the Recommended Budget book, and the levy contained in the countywide portion of the 2019 Budget as presented, including any amendments, be adopted and the sum of \$28,499,733 be levied as a county tax to be raised on the 2018 tax roll, and

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee schedule for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved.

Category	General Fund	Health Dept	Human Services	Debt Service	Capital Projects	Highway Dept	MIS Dept	Total
Expenditures								
General Government	\$ 10,844,404	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,374,046	\$ 12,218,450
Public Safety	15,119,523	-	-	-	-	-	-	15,119,523
Health and Human Services	1,370,988	1,592,576	25,048,945	-	-	-	-	28,012,509
Public Works	139,166	-	-	-	-	5,271,948	-	5,411,114
Culture, Recreation, and Ed	4,147,828	-	-	-	-	-	-	4,147,828
Conservation and Development	2,020,963	-	-	-	-	-	-	2,020,963
Capital Items and Projects	4,368,560	-	429,317	-	750,000	7,188,240	280,730	13,016,847
Debt Service--Principal	-	-	-	710,000	-	-	-	710,000
Debt Service--Interest	-	-	-	423,342	-	-	-	423,342
Total Expenditures	38,011,432	1,592,576	25,478,262	1,133,342	750,000	12,460,188	1,654,776	81,080,576
Revenues								
Taxes	6,898,100	-	-	-	-	-	-	6,898,100
Intergovernmental Revenues	5,752,537	432,480	7,791,372	-	-	2,171,764	-	16,148,153
Licenses and Permits	246,610	-	-	-	-	12,450	-	259,060
Fines and Forfeitures	454,000	-	-	-	-	-	-	454,000
Public Charges for Services	3,321,637	117,418	6,501,997	-	-	9,000	2,800	9,952,852
Intergovernmental Charges	1,217,606	19,764	1,648,623	-	-	3,470,652	1,375,130	7,731,775
Miscellaneous Revenues	2,345,674	780	221,008	-	-	156,227	-	2,723,689
Total Revenues	20,236,164	570,442	16,163,000	-	-	5,820,093	1,377,930	44,167,629

Other Financing Sources									
Unassigned Fund Balance Applied	2,941,407	158,723	-	-	1,071,020	-	-	-	4,171,150
Restricted Funds Applied	1,388,059	-	-	-	-	-	-	-	1,388,059
Non-Lapsing (discretionary)									
Funds Applied	357,246	-	-	-	750,000	-	-	-	1,107,246
Other Sources	-	-	342,658	-	-	-	-	253,000	595,658
Total Other Financing Sources	4,686,712	158,723	342,658	-	750,000	1,071,020	-	253,000	7,262,113
Tax Levy	\$ 13,088,556	\$ 863,411	\$ 8,972,604	\$ 1,133,342	\$ -	\$ 5,569,075	\$ 23,846	\$ 29,650,834	

Fiscal Note: As presented, the countywide levy is proposed at \$27,636,322, which is a mill rate of \$3.8278 for general operations and \$.1637 for debt service fund for a total of \$3.9914 per \$1,000 of equalized value. In 2018, the general operations mill rate was \$3.9882 for a decrease of \$.1604 per \$1,000 for the 2019 general operations.

Jones moved that Resolution No. 2018-57, as amended by the adopted budget amendments, be adopted. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Rinard, Chair of the Executive Committee, introduced Ordinance No. 2018-18.

Executive Summary

Broadband access is increasingly important to the economy, education and daily life. The State of Wisconsin as a whole as well as its citizens, local units of government, broadband providers, schools and businesses all have an interest in expanding broadband access and usage in underserved areas of the state. The Public Service Commission of Wisconsin (Commission) has been authorized to certify communities as being "broadband ready" by issuing a Broadband Forward! Certification that signals a local unit of government has taken steps to reduce obstacles to broadband infrastructure investment.

Under Wis. Stat. § 196.504(4) a city, village town or county may apply to the Commission for certification as a Broadband Forward! Community. The Commission has prepared this Broadband Forward! Community Model Ordinance and application form to facilitate certification and statewide consistency. If a political subdivision adopts this model ordinance, or enacts its own ordinance and submits a certification that its ordinance meets the statutory criteria in Wis. Stat. § 196.504(5), it is eligible for Broadband Forward! Certification.

Enacting the Broadband Forward! Community Model Ordinance and obtaining Broadband Forward! Certification ensures the Public Service Commission of Wisconsin and the people of the state of Wisconsin that Jefferson County has: 1) streamlined its administrative procedures by appointing a single point of contact for all matters relating to a broadband network project, 2) established a timely approval process, 3) charges only reasonable fees for reviewing applications and issuing permits, 4) imposes only reasonable conditions for issuing a permit, and 5) does not discriminate between telecommunication service providers. The Executive Committee reviewed this ordinance at its meeting on October 23, 2018, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Broadband Ordinance is created as follows:

CHAPTER 1
BROADBAND NETWORK PROJECT APPLICATIONS
SECTION 1. GENERAL PROVISIONS.

1.1 Purpose and policy. The purpose of this chapter is to encourage the development of broadband access in Jefferson County by reducing administrative obstacles to broadband service providers and coordinating the review of applications to ensure such applications are timely processed. This chapter shall at all times be construed consistent with this purpose.

1.2 Definitions. In this chapter:

(1) "Applicant" means a person applying for a permit for a broadband network project.

(2) "Broadband network project" means the construction or deployment of wireline or wireless communications facilities to provide broadband communication services in Jefferson County.

(3) "Permit" means any local permit, license, certificate, approval, registration, or similar form of approval required by policy, administrative rule, regulation, ordinance, or resolution with respect to a broadband network project.

(4) "Written" or "in writing" means information that is inscribed on a tangible medium or that is stored in an electronic or other intangible medium and is retrievable in perceivable form.

1.3 Point of contact. The Jefferson County Administrator shall appoint in writing a single point of contact for all matters related to a broadband network project. The Jefferson County public website shall provide contact information, including the e-mail address, for the point of contact authorized to receive a broadband network project application.

SECTION 2. ELECTRONIC SUBMISSION OF APPLICATIONS. An applicant shall have the option to sign and file all forms, applications and documentation related to a broadband network project electronically.

SECTION 3. REVIEW OF APPLICATIONS. If there is a conflict between this ordinance and any other provision of another Jefferson County ordinance, resolution, regulation, policy or practice that would otherwise regulate broadband network project application review, processing or approval, the applicable provision of this ordinance shall control and supersede such conflicting provision, and the remaining provisions of such ordinance, resolution, regulation, policy or practice shall continue in full force and effect. The following process shall apply upon receiving a broadband network project application:

3.1 Completeness review. Upon receiving a broadband network project application, the single point of contact appointed by the Jefferson County Administrator shall:

(1) Determine whether or not an application is complete and notify the applicant of such determination in writing within 10 calendar days following receipt of an application. If the applicant is not notified in writing of the determination within 10 calendar days following receipt of the application, the application shall be considered complete and processed as a complete application.

(2) If it is determined that an application is not complete, the written notification to the applicant shall specify in detail why the application was determined not to be complete. The applicant may resubmit an application as often as necessary until the application is complete.

3.2 Approval or denial of complete applications.

(1) Within 60 calendar days following receipt of an application that is complete, or considered complete under sub. (1), the application shall either be approved or denied and the applicant provided written notification of the approval or denial. If the applicant is not notified of the application's approval or denial within 60 calendar days following receipt of a complete application, the application shall be considered approved and any required permit shall be issued within 5 days.

(2) If an application is denied, written notification of the denial under sub. (1) shall include evidence that the denial was not arbitrary and capricious.

SECTION 4. FEES. The fee to review an application, issue a permit, and perform any other activity related to a broadband network project shall be \$100.00.

SECTION 5. INITIAL APPLICABILITY. The treatment of this ordinance first applies to applications received on or after the effective date of this ordinance.

SECTION 6. EFFECTIVE DATE. This ordinance takes effect on the day after publication.

Fiscal Note: As the financial impact of this ordinance is anticipated to be minimal, no budget adjustment is necessary.

Rinard moved for the adoption of Ordinance No. 2018-18. Seconded.

Kelly moved to refer Ordinance No. 2018-18 back to committee. Seconded and passed.

Reese, Chair of the Highway Committee, introduced Resolution No. 2018-58.

Executive Summary

The State of Wisconsin Department of Transportation (DOT) is promoting the increased use of salt brine on Wisconsin roads as a cost-effective and time-saving solution to keep roads clear and drivers safe. Salt brine lowers the freezing point of snow and ice, prevents the formation of ice and also thaws ice on roadways. As part of the DOT's efforts to promote the use of salt brine, the DOT has offered to purchase salt brine blending equipment and additional salt brine storage for the Jefferson County Highway satellite shops located in Lake Mills, Concord and the City of Jefferson. This offer requires Jefferson County to purchase the equipment and receive full reimbursement by the DOT. The DOT would then take ownership of the equipment and transfer title to Jefferson County at the expiration of a 10 year lease. The Jefferson County Highway Department has solicited quotes for the equipment and determined that three vendors are necessary to provide all of the required salt brine blending equipment and additional salt brine storage. The three vendors

recommended by the Highway Committee are: Bruce Equipment, Dultmeire Sales and Fertilizer Direct Supply. Bruce Equipment was recommended as a sole source vendor for providing brine blending equipment due to its ability to provide equipment that is compatible with existing equipment at the highway satellite shops. The other two vendors were recommended as the lowest cost vendors for providing salt brine storage tanks and required hardware. The Highway Committee considered this resolution at its October 30, 2018 meeting and recommended forwarding to the County Board for approval authorizing the expenditure of up to \$138,400 for the purchase of salt brine blending equipment and additional salt brine storage with the expectation that the entire amount will be reimbursed to Jefferson County by the DOT.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the State of Wisconsin Department of Transportation (DOT) has offered to purchase salt brine blending equipment and additional salt brine storage for Jefferson County for use at highway satellite shops in Lake Mills, Concord and the City of Jefferson, and

WHEREAS, the arrangement with the DOT requires Jefferson County to purchase the equipment and receive reimbursement by the DOT, and

WHEREAS, the DOT will then take ownership of the equipment and lease to Jefferson County at no charge for a period of 10 years after which time the DOT will transfer title to Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the purchase of salt brine blending equipment and additional salt brine storage tanks as described herein is hereby authorized for installation and use at the highway satellite shops in Lake Mills, Concord and the City of Jefferson at a cost of up to \$138,400 which will be reimbursed to Jefferson County by the State of Wisconsin Department of Transportation.

Fiscal Note: This resolution will have an initial fiscal impact of \$138,400 which will be reduced to \$0 after reimbursement by the DOT.

Reese moved that Resolution No. 2018-58 be adopted.

Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Mode, Chair of the Human Services Board, introduced Resolution No. 2018-59.

Executive Summary

The Jefferson County Human Services Department contracts with state agencies, consortiums and in excess of 100 professional service and care providers to fulfill its statutory duties. Each year contracts are renewed and/or updated with additional providers. State law requires County Board approval of the state contracts set

forth in this resolution. The contracts have not been reproduced because they total in excess of 100 pages. The contracts are standard state forms which are not subject to negotiation by individual counties. The state human services association, WCHSA, negotiates the basic agreements on behalf of the counties. The professional service/care provider contract list for 2019 is attached. [Contract list is available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.] The Human Services Board recommended at its November 13, 2018 meeting to approve the state contracts as set forth below and to forward this resolution to the County Board for approval.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies, consortiums and in excess of 100 professional service providers and care providers in fulfillment of its statutory duties, usually on an annual basis, as approved by the Human Services Board, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services, and the Department of Children and Families and Youth Aids Program contracts with the Department of Corrections, are statutorily required to be approved by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs and State Targeted Response contracts with the Department of Health Services in the anticipated amount of \$3,717,013; the Department of Children and Families contract in the anticipated amount of \$1,258,788; the AAA Older American Programs contract in the anticipated amount of \$360,760; the Department of Transportation contract in the anticipated amount of \$196,444; the Department of Health Services Division of Long Term Care contract in the anticipated amount of \$625,097; the Wisconsin Home Energy Assistance Program contract in the anticipated amount \$193,830 for the federal fiscal year of October 1, 2018, to September 30, 2019; the Youth Aids Program contract with the Department of Children & Families in the anticipated amount of \$581,170; the Youth Justice Innovation Grant contract with the Department of Children & Families in the anticipated amount of \$125,000; the Child Care contract in the anticipated amount of \$173,545; and the Youth Empowerment Solutions Grant contract in the anticipated amount of \$328,314 for the federal fiscal year of October 1, 2018, to September 30, 2019, and

WHEREAS, the consortium agreement requires Board approval for the State and Federal Income Maintenance Programs through Southern Consortium in the anticipated amount of \$1,525,715.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services

Director or the Administrative Services Manager is authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Human Services Director or Administrative Services Manager is authorized to sign all other contracts with state agencies and consortiums pursuant to §46.23(6m)(c), Wis. Stats., and all professional services/care provider contracts as approved by the Human Services Board in accordance with the Jefferson County Purchasing Ordinance.

Fiscal Note: The costs associated with these state contracts have been included as an appropriation in the 2019 budget.

Mode moved that Resolution No. 2018-59 be adopted. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Tietz, Chair of the Parks Committee, introduced Resolution No. 2018-60.

Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The fund was established by the Wisconsin Legislature in 1965 and provides matching money for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department is applying for financial assistance to improve paddling and watercraft access to the upper Bark River from property currently owned by Jefferson County. The total cost of the project is estimated at \$15,000. The 2018-2020 allocations for County Conservation Aid (CCA) for the South Central Region have been set by the Wisconsin DNR. This year the standard allotment for Jefferson County was \$1560.00, but the DNR has approved an increase to \$3,131. The County's match is \$3,131, which will be provided for through labor which is currently budgeted for in the 2019 budget. The remaining \$8,738 of project costs will be paid for by the DNR, or cut from the project. State statute s. 23.09 (12), authorizes grants of matching funds to counties for projects focused on long-term fish and wildlife resources. This year's project will focus on brushing, signage, improved parking and improvements to the shoreline for launching paddle craft into the upper Bark River. The Parks Committee met on November 5, 2018, and recommended forwarding this resolution to the County Board.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county

fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board authorizes the Parks Director to act on behalf of Jefferson County to submit a state grant application to the Wisconsin Department of Natural Resources (DNR) for financial aid for county fish and game projects, sign documents, and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED that the Parks Director is hereby authorized to expend the grant funds if appropriated from the State of Wisconsin for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the projects for their intended purpose, and

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project and such appropriations shall continue as long as state matching aids are available, or until this resolution is modified by this Board.

Fiscal Note: The total grant amount is \$6,262, with the County's 2018 state allocation being \$3,131 and the County's match being \$3,131. The match is provided for through in-kind labor and is currently budgeted in the 2019 salary and wage amounts. The state allocation is currently not budgeted, therefore an amendment to the 2019 budget to account 12801.535245 (Grounds Improvements) of \$3,131 is necessary to complete this project. The Wisconsin DNR is applying for Pittman/Roberts funds through the DNR which is intended to fund the remaining \$8,738 of the project costs. Should additional funds become available, Jefferson County Parks will attempt to secure them. As a budget amendment, 20 affirmative votes are required for passage.

Tietz moved for the adoption of Resolution No. 2018-60.

Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Nass, Chair of the Planning & Zoning Committee, introduced the following:

**REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 23 and October 18, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of petitions R4101A-18, R4102A-18, R4086A-18, R4088A-18, R4103A-18, R4105A-18, R4107A-18, R4108A-18 and R4109A-18.

Dated this 29th day of October 2018. Donald Reese, Secretary.

The prior month's amendments R4091A-18, R4092A-18, R4093A-18, R4094A-18, R4098A-18 and R4099A-18 are effective upon passage by County Board, subject to Wis. Stats. 59.69(5).

Nass introduced Ordinance No. 2018-19.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4086A-18 and R4088A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on August 23, 2018, and Petitions R4101A-18, R4102A-18, R4103A-18, R4105A-18, R4107A-18, R4108A-18 and R4109A-18 were referred for public hearing on October 18, 2018, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone 7.16 acre of PINs 030-0813-3614-000 (54.949 acres) and 030-0813-3614-002 (0.698 acres) in the Town of Waterloo, and 020-0814-3123-003 (9.032 acres) in the Town of Milford. The site is at W7312 Manske Road. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4101A-18 – Dan Zastrow/Sara Zastrow-Seubert and Ronald Seubert property

Rezone approximately 22 acres of PIN 026-0616-3412-002 (15.043 acres) and 026-0616-3413-003 (23.251 acres) on County Road E in the Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map. R4102A-18 – S&L Land Company LLC, c/o Jeffery Bartolotta/Richard Smith & Jessica Duncan property

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone approximately 3 acres of PIN 022-0613-3634-000 (32.127 acres) to allow a farm consolidation lot around the home and buildings at N2516 County Road J in the Town of Oakland. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4086A-18 – William Stroupe

Rezone approximately 3.013-acres gross of PIN 030-0813-3412-000 (40 acres) in the Town of Waterloo for a farm consolidation lot at N7635 Rock Lake Road. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt of a suitable

soil test and approval and recording of a final certified survey map. R4088A-18 – Gordon Goers

Rezone approximately 0.03 acres of PIN 006-0716-0922-000 (32.477 acres) in the Town of Concord to add it to an existing adjoining A-3 zone at N6830 County Road E. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4103A-18 – Brian Neumann/HHL Zastrow Homestead LLC property

Rezone approximately 1 acre of PIN 014-0614-1824-000 (40 acres) for a new building site near N3942 County Road G in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 lot for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4105A-18 – Jim Baker & Nancy Aguire deBaker/Juan & Leah Zalapa property

Rezone 2.3 acres of PIN 030-0813-3131-000 (40 acres) around the home at N7477 County Road O in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 lot for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of the final certified survey map for the lot. R4107A-18 – Gary & Jessica Hellenbrand

FROM A-1 TO N, NATURAL RESOURCE

Create a 15-acre Natural Resource zone from part of PIN 020-0814-2041-000 (40 acres) near West Road in the Town of Milford. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map. R4108A-18 – Eggert Acres LLC

FROM A-T, AGRICULTURAL TRANSITION TO R-1, RESIDENTIAL

Rezone to create two, 1.8-acre R-1 lots near N1108 Olson Road in the Town of Sumner from part of PIN 028-0513-1942-000 (12.3 acres). This is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of the final certified survey map. R4109A-18 – Mark Reinecke

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved for the adoption of Ordinance No. 2018-19 as printed. Seconded and passed with Kannard abstaining for possible conflict of interest.

Nass introduced Resolution No. 2018-61.
Executive Summary

Jefferson County is required by Wis. Stat. § 66.1001 to update its Comprehensive Plan every 10 years. The current Comprehensive Plan was adopted by County Board on September 8, 2010, and is required to be updated by September 2020. Jefferson County also participates in the Wisconsin's Farmland Preservation Program. As part of the program, the County is required to have a certified Farmland Preservation Plan and Ordinance. The Farmland Preservation Plan is also required to be updated every 10 years. The current Farmland Preservation Plan (Agricultural Preservation and Land Use Plan) was adopted on February 14, 2012, and is required to be updated by December 31, 2021.

A Request for Proposals was published soliciting proposals to update the County's Comprehensive Plan and Agricultural Preservation and Land Use Plan. The County received two proposals ranging from \$89,977 to \$225,280 (listed below). Staff reviewed the proposals and interviewed one consulting firm and recommended selecting SRF Consulting Group, Inc (SRF) to update the County's Plans. SRF's proposal includes a base fee (\$89,977) along with three optional tasks (totaling \$24,168). Staff also requested contingencies for additional public meetings and support services (appx. \$23,000). The Planning and Zoning Committee met on October 29, 2018, and recommended forwarding this resolution to the County Board to authorize the Jefferson County Administrator to enter into a contract with SRF to update the County Comprehensive Plan and Agricultural Preservation and Land Use Plan.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County is required by Wis. Stat. 66.1001 and Wis. Stat. Chapter 91 to update the plans every 10 years, and

WHEREAS, a request for proposals to update the County's Comprehensive Plan and Agricultural Preservation and Land Use Plan was published and the following proposals were received:

- SRF Consulting Group, Inc
 - Base Price - \$89,977
 - Optional Tasks:
 - Transportation Plan - \$15,740
 - Housing Plan - \$5,528
 - Intergovernmental Cooperation - \$2,900
 - Contingencies:
 - Additional Regional Meeting - \$2,324
 - Additional Round of Regional Meetings - \$5,852
 - Additional Focus Group Meeting - \$3,172
 - Support Services – 8-10% of Contract Total
- Houseal Lavigne Associates, LLC
 - Base Price - \$160,280
 - Optional Tasks
 - Housing Study - \$20,000
 - Transportation Study - \$40,000

WHEREAS, County staff reviewed the above proposals and interviewed SRF, and

WHEREAS, based on the review of the proposals and

interview, it was found the SRF Consulting Group, Inc. was the lowest responsible bidder and provides the best value to the County based on price, expertise, availability, similar project experience and proposed timeline, and

WHEREAS, the Planning and Zoning Committee recommends entering into a contract with SRF Consulting Group, Inc. for the base fee, optional tasks and contingencies.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby authorize the County Administrator to enter into a contract with SRF Consulting Group, Inc. for a price not to exceed \$134,553.

Fiscal Note: Jefferson County has been awarded a 50% match grant from DATCP for updating the County's Farmland Preservation Plan of up to \$30,000 County Funds and \$30,000 DATCP Grant Funds. The 2019 budget currently provides \$115,000 in account number 12901.521219 (Other Professional Services) for this project. Additional funds have been budgeted for the optional tasks in account number 11002.599908 (Other Contingency). A budget amendment in the amount of \$20,000 from Other Contingency to Other Professional Services – Zoning to the 2019 budget is hereby requested. As a budget amendment, 20 affirmative votes are required for passage.

Nass moved for the adoption of Resolution No. 2018-61.

Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Zastrow, Chair of the UW Extension Education Committee, introduced Resolution No. 2018-62.

Executive Summary

The Community Extension Educator is an educational leader in teaching, accessing and applying natural resource-based research findings to the fields of leadership and organizational development, community development, and local education in order to meet identified educational needs and interests of citizens, civic groups, businesses and local governments. The Community Extension Educator takes a scholarly approach in strengthening the capacity of individuals, organizations, communities and local governments to address natural resources issues through educational programming that builds understanding and leads to improved decision-making and leadership skills. The position also helps citizens, agencies, and local governments identify, develop and implement outreach and education needs and programs, including programs that integrate evidence-based information and UW colleagues with complementary content expertise.

The Community Extension Educator position in Jefferson County was formerly held by Professor Steve Grabow who retired in 2016. At that time, the UW Extension was in the process of conducting its nEXT Gen model study which included potential changes

to the UW Extension organizational structure. As a result, Professor Grabow's position was not immediately filled. In determining how to best fill this position, County staff explored various options which included partnering with neighboring counties such as Waukesha County. Waukesha County currently employs a full-time Community Extension Educator and has offered to share this position with Jefferson County as a .3 full-time equivalent position. The UW-Extension Committee met on November 12, 2018, and recommended forwarding this resolution to the County Board to authorize the Jefferson County Administrator to enter into an intergovernmental cooperation agreement with Waukesha County to provide the services of a Community Extension Educator to Jefferson County as a .3 full time equivalent position at a cost of \$25,000 for 2019.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the UW-Extension has had a vacant Community Extension Educator position since 2016, and

WHEREAS, County staff have explored various options on how to best fill this position which included partnering with neighboring counties such as Waukesha County, and

WHEREAS, Waukesha County has offered to provide the services of a Community Extension Educator to Jefferson County as a .3 full time equivalent position at a cost of \$25,000 for 2019.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to enter into an intergovernmental cooperation agreement with Waukesha County, with the terms and conditions agreed to by the UW-Extension Committee, to provide the services of a Community Extension Educator to Jefferson County as a .3 full time equivalent position at a cost of \$25,000 for 2019.

Fiscal Note: For 2019 this position will be funded in the amount of \$25,000 by the UW Extension budget carryover from 2018 due to vacant educator positions. This position will be filled on a one year trial basis agreement and will be reviewed in the FY 2020 County budget and future annual County budgets.

Zastrow moved for the adoption of Resolution No. 2018-62. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts)

Public Comment (General). None.

Mode, Chair of the Human Services Board, introduced the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests the County Board's confirmation of the following appointments to the Nutrition Project Council: (a)

Barbara Schmitt, Johnson Creek, Wisconsin, appointed for a three-year term ending November 13, 2021; and (b) Nancy Boos, Fort Atkinson, Wisconsin, appointed for a three-year term ending November 13, 2021.

Morris moved that the appointments be confirmed. Seconded and passed.

Special Order of Business. Wehmeier gave a presentation on future development of vacant county owned land, located at Collins Road and Highway 26 in Jefferson, with The College of Osteopathic Medicine, Inc. Also speaking were Chief Executive Officer Tom Boldt and Senior Healthcare Project Manager Jay Wall from The Bolt Company. Future meetings regarding this project: Town Hall Meeting, Jefferson County Courthouse, 311 South Center Avenue, Room 205, Jefferson, on November 27, 2018, at 7:00 p.m.; Jefferson County Finance Committee meeting at the Jefferson County Courthouse on December 4, 2018, at 8:30 a.m.; and County Board meeting at the Jefferson County Courthouse in Room 205 on December 11, 2018, at 7 p.m.

Supplemental information presented at the November 13, 2018, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountymi.gov.

There being no further business, Tietz moved that the Board adjourn. Seconded and passed at 9:09 p.m.